

RIVERSIDE UNIFIED SCHOOL DISTRICT

CLASS TITLE: ATHLETIC EQUIPMENT SET-UP WORKER (Range 18)

BASIC FUNCTION:

Under direction of an assigned supervisor, plan, lay out and coordinate the set-up for athletic activities; perform a variety of custodial and grounds activities.

REPRESENTATIVE DUTIES:

Assist with the scheduling of work activities involving the use of stadiums, athletic fields and pools; prepare facilities, fields and pools for athletic contests. **E**

Lock and unlock gates and doors; arm and disarm alarm systems according to established procedures; assure the security of athletic facilities as required. **E**

Inspect and set controller devices for irrigation systems; irrigate greenscape areas. **E**

Maintain and clean athletic fields; burn lines for athletic events and apply chalk to track. **E**

Maintain routine records. **E**

Perform custodial activities; clean athletic facilities including restrooms, showers, locker rooms, snack bards, ticket booths, bleachers and other areas as necessary. **E**

Set up public address system as necessary and report problems related to athletic fields and pools and/or equipment to the District maintenance or operations office as required.

Deliver supplies and furniture to rooms.

Assist skilled maintenance personnel in various pool or grounds repairs as required; set up for commencement ceremonies.

Provide work direction and guidance to custodians as assigned.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Methods of preparing and maintaining athletic fields and pools for various athletic events.

Requirements of maintaining athletic facilities in a safe, clean and orderly condition.

Cleaning equipment, tools, materials and supplies used in custodial work and athletic field and facility preparation.

Interpersonal skills using tact, patience and courtesy.

Health and safety regulations.

Proper methods of storing equipment, materials and supplies.

ABILITY TO:

Operate equipment and tools used in grounds maintenance, athletic fields and pools.

Establish and maintain effective relationships with others.

Move and arrange furniture and equipment for meetings and special events.

Observe and report safety hazards and need for maintenance and repair.

Perform minor maintenance and repair on furniture, equipment and facilities.

Maintain athletic facilities in a clean, safe and secure condition.

Prioritize and schedule work.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and two years of experience in gardening work of athletic fields.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor environment.

PHYSICAL ABILITIES:

Dexterity of hands and fingers to operate various grounds and athletic equipment.

Seeing to inspect and perform work.

Carrying, pushing or pulling.

Bending at the waist.